

BIDFORD ON AVON DISTRICT GARDENING SOCIETY ('Society')

PRIVACY STATEMENT

Your personal Data

The Society holds personal data about you as a Member of the Society. This data is your full name, and home address, and other contact details comprising your telephone number (landline and mobile if offered) and your email address (if offered). ('Data')

Why we keep your Data

The Society keeps your Data to enable contact to be maintained with you as a Member of the Society. Your Data is used to reconcile the subscriptions paid to the names of Members to ensure we have recorded your subscription correctly.

How we use your Data

The Society uses your Data to tell you about events held by the Society. These events include the regular monthly talks programme. In addition, we will use the Data to tell you about other visits and events organised by the Society. The Society will also advise you of specific events of local interest. When sending e-mails to you we will use the 'blind copy' BCC facility so that no other recipient of these e-mails can identify your e-mail address (nor you theirs).

Sharing your Data

Your Data is shared by the Chairman, Treasurer, and Members' Secretary of the Society. The Members' Secretary is the Society's Data Controller and your Data is held on a computer owned personally the Members' Secretary and subject to security protection. A back-up copy is retained on the Treasurer's laptop, and also subject to security protection. The Outings' Organiser will have your Data if you book onto an outing or event with the Society.

Your Data will not be shared with any other person or organisation outside the Society.

If a need arises for your Data to be shared with another party (such as another member) your consent will first be sought for this sharing.

The Data of those members who are on the Committee will be shared with other Committee Members.

How long we will keep your Data

Your Data will be retained while you remain a Member of the Society. If you decide to let your membership lapse the Society will retain your Data for one year following your lapse of membership. During that year you will be advised of events organised by the Society. You may contact the Members' Secretary if, following a lapse in your membership, you do not wish your Data to be retained for one year.